

Decree of the dean of FF UHK No.05/2017

Exceptional scholarships for outstanding study results in study programmes accredited in a foreign language

I. General conditions for granting the scholarship

The exceptional scholarship for outstanding study results in study programmes accredited in a foreign language (scholarship) is intended for students of Bachelor, Master's and doctoral study programmes at the Philosophical Faculty of the University of Hradec Králové, who achieve excellent study results.

II. Conditions for granting the scholarship for students of Bachelor and Master's study programmes

1. The scholarship is awarded to the students of Bachelor and Master's study programmes only in the standard period of study, i.e. in the first six semesters of the Bachelor's degree programme and in the first four semesters in the Master's degree programme, and only for the semesters that students attend at the Philosophical Faculty of the University of Hradec Králové. Students apply for the scholarship at the Foreign Relations Department of the Philosophical Faculty of the University of Hradec Králové in written or electronic form.

2. The scholarship is awarded to the students who in the relevant semester:

- a) successfully completed all the courses enrolled for the semester by the end of the examination period; in the case of the summer semester, they successfully completed all the courses they enrolled for the semester by the end of the first part of the examination period specified by the academic year schedule,
- b) completed at least two graded obligatory or elective courses, the evaluation obtained for any such course was not worse than B,
- c) obtained at least 30 credits.

3. A student who earns this exceptional scholarship at least once during the academic year waives his or her entitlement to a scholarship awarded according to the Scholarship Rules of the University of Hradec Králové.

III. Conditions for granting the scholarship for students of doctoral study programmes

1. The scholarship is awarded to the students of doctoral study programmes only for semesters in which they are taught at the Philosophical Faculty of the University of Hradec Králové and it is not entitled. The student applies for the scholarship at the secretary of the subject-area board of the relevant study programme in written or electronic form.

2. The scholarship is awarded in each semester to a maximum of two students of the first semester of doctoral study programmes whose doctoral thesis project has been evaluated by the subject-area board as being of high quality.

3. The scholarship is awarded in each semester to no more than two students of the second semester as well as of each following semester of the standard period of study (i.e. in 2nd-8th semester of study) of doctoral study programmes under the following conditions:

- a) the student has duly fulfilled all the duties stipulated in the individual study plan in the previous semester,
- b) his/her award was recommended by the subject-area board based on the excellent study and representation of the faculty (according to the level of participation in the faculty activities, publication outputs, conference performances, involvement in grant projects, own teaching, etc.).

IV. Character and amount of scholarship

1. The amount of scholarship in Bachelor and Master's study programmes is EUR 500 per semester.

2. The amount of scholarship in doctoral study programmes is up to EUR 430 per month. The scholarship is paid from September to June.

V. Administration of granting scholarships

1. The entitlement to grant scholarships to students of Bachelor and Master's study programmes is assessed by the assistant of the Foreign Relations Department of the Philosophical Faculty of the University of Hradec Králové after the end of the examination period.

The decision to grant the scholarship will be sent to the student's university e-mail, and the payment will be sent to his / her account (unless a cash payment at the Rectorate's Payments Office is arranged) within one month from the date of the fulfilment of the scholarship conditions, in the case of the last semester of study, not later than 14 working days from the last check of the completion of study, which is set in the schedule of the current academic year.

2. In the case of students of doctoral study programmes, the subject-area board of the relevant study programme recommends granting the scholarships before the end of each semester. On the basis of the recommendations of the subject-area board of the doctoral study programmes, the Dean of the Philosophical Faculty of the University of Hradec Králové decides to grant the scholarship without delay. The decision to grant the scholarship will be sent to the student's university e-mail, and the payment will be sent to his / her account (unless a cash payment at the Rectorate's Payments Office is arranged) after the assessment of the application by the subject-area board.

3. The scholarship will be paid in CZK according to the current exchange rate.

VI. Final provisions

This decree comes into force on September 1, 2017.

Mgr. et Mgr. Pavlína Springerová, Ph.D., v. r.

Dean