

FF UHK Dean's Decree No. 24/2018

Conditions for the admission procedure to the doctoral studies for the academic year 2019/2020

This decree announces the admission procedure for the academic year 2019/2020 in

- the study programme P6701 Political Science in the field of study African Studies and Latin American Studies (daily form of study),
- the study programme Political science with the specializations in African Studies and Latin American Studies (daily form of study),
- the study programme P6101 Philosophy in the field of study Philosophy (daily form of study).

I. Conditions for admission

The condition for admission to the studies is the completion of university education with the master's degree and the fulfilment of conditions for admission as specified below.

Study programme P6701 Political Science, field of study African Studies (daily form of study):

The condition for admission to the doctoral study is a successfully completed M.A. or M.Sc. degree within the study programme Politology or International Territorial Studies. Alternatively, the applicants may be graduates of related or similar social or humanities-oriented study programmes provided that the admission requirements focusing on the demonstration of an adequate level of political and territorial knowledge and the capability of independent scientific activity are successfully met.

The admission committee may evaluate the research project (PhD. thesis topic) and other submitted documents in the absence of the applicant. The admission committee evaluates particularly the quality of the research project, the qualifications of the applicant for scientific work as well as his/her language skills.

Only research projects complying with the territorial focus of the study on African area will be accepted.

Study programme P6701 Political Science, field of study Latin American Studies (daily form of study):

The condition for admission to the doctoral study is a successfully completed M.A. or M.Sc. degree within the study programme Politology or International Territorial Studies. Alternatively, the applicants may be graduates of related or similar social or humanities-oriented study programmes provided that the admission requirements focusing on the demonstration of an adequate level of politological and territorial knowledge and the capability of independent scientific activity are successfully met.

The admission committee may evaluate the research project (PhD. thesis topic) and other submitted documents in the absence of the applicant. The admission committee evaluates particularly the quality of the research project, the qualifications of the applicant for scientific work as well as his/her language skills.

Only research projects complying with the territorial focus of the study on Latin American area will be accepted.

Study programme Political Science with the specializations African Studies and Latin American Studies (daily form of study):

The condition for admission to the doctoral study is a successfully completed M.A. or M.Sc. degree within the study programme Politology or International Territorial Studies. Alternatively, the applicants may be graduates of related or similar social or humanities-oriented study programmes provided that the admission requirements focusing on the demonstration of an adequate level of politological and territorial knowledge and the capability of independent scientific activity are successfully met.

Within the admission procedure, the applicant will have to prove not only sufficient knowledge and qualifications for scientific work, but also his/her language proficiency. A potential post-graduate student's knowledge of the English language must be at least on the B2 level of the so-called European Referential Framework. Proficiency in other languages (especially Spanish, Portuguese and French) are a significant advantage. The admission procedure will also include a presentation of the applicant's research project in the range of 4–5 standard pages containing the specification of the topic and of the objectives of the work, its theoretical frame, methods of elaboration and a list of relevant literature concerning the given topic.

Only research projects complying with the territorial focus of the study on African and Latin American area will be accepted.

The admission committee may evaluate the research project (PhD. thesis topic) and other submitted documents in the absence of the applicant. The admission committee evaluates particularly the quality of the research project, the qualifications of the applicant for scientific work as well as his/her language skills.

Study programme P6101 Philosophy, field of study Philosophy (daily form of study):

The condition for admission to the doctoral study is a successfully completed M.A. degree within the study programme Philosophy. Alternatively, the applicants may be graduates of related or similar social or humanities-oriented study programmes provided that the admission requirements focusing on the demonstration of an adequate level of philosophical knowledge and the capability of independent scientific activity are successfully met.

Within the admission procedure, the applicant will prove prerequisites for the doctoral study as well as the scientific work. An entry interview will examine the applicant's language competences and his/her general knowledge of contemporary philosophy. The admission procedure will also include a presentation of the applicant's research project in the range of 3-5 standard pages containing the specification of the topic and the objectives of the work, its theoretical frame and a list of relevant literature concerning the given topic. The applicants are recommended to attend a tutorial with a potential supervisor of their intended PhD. thesis prior to the interview.

The admission committee may evaluate the research project (PhD. thesis topic) and other submitted documents in the absence of the applicant. The admission committee evaluates particularly the quality of the research project, the qualifications of the applicant for scientific work as well as his/her language skills.

II. Documents required for the admission procedure and the way of submitting an application

The applicant is obliged to fill in an application form and send it along with mandatory attachments electronically to the e-mail address: ff.internationaloffice@uhk.cz.

The application form as well as all the attachments are to be sent in the English language only.

In case the application form shows formal flaws or some of its attachments are missing, it will be returned for correction and completion. Unless the applicant removes the flaws by a specified deadline, he/she will not be accepted to the studies.

Mandatory attachments of the application are as follows:

- a completed application form for the individual fields of study available on-line on:
 - <https://www.uhk.cz/en-GB/FF-international-students/Degree-Programmes/African-Studies#UHK-Article>,
 - <https://www.uhk.cz/en-GB/FF-international-students/Degree-Programmes/Latin-American-Studies - UHK-Article>
 - <https://www.uhk.cz/en-GB/FF-international-students/Degree-Programmes/Philosophy - UHK-Article>,
- a certified copy of the diploma / nostrification of the diploma (in exceptional cases in accordance with the completion of the master's degree can be documented later),
- a structured CV,
- at least two letters of recommendation from the graduated university,

- the applicant's research project in the range of 3–5 standard pages containing the topic of the work, definition of contents, theoretical framework, objectives, methods of processing and a list of relevant literature concerning the given topic,
- a confirmation of language skills (language certificates etc.),
- documents on possible publication activity.

III. The admission procedure and the decision about the admission to studies

The sent-in materials are assessed by a three-member admission committee. The head of the committee is the guarantor of the particular field of study. He/she will also appoint the remaining members of the admission committee. The admission committee may evaluate the applications in the applicant's absence.

The admission committee passes the proposals for acceptance / rejection on to the Dean, who will decide about the acceptance or rejection of the applicant. After the announcement of the decision, the applicant can look into the file, or a copy of the file may be sent to him/her. In case of rejection, the applicants will be sent a detailed written justification and they will be instructed about the possibility of appeal.

The fee for operations connected to the admission procedure has not been determined.

The accepted students are obliged to pay an annual tuition fee of 3,000 EUR in one payment by 31st October 2019, or in two payments of 1,500 EUR by 31st October 2019 and by 28th February 2020.

IV. Time schedule of admission procedures

The deadline for submitting applications for the study in the academic year 2019/2020 with the beginning of the study from the winter semester is 30th April 2019.

The deadline for submitting applications for the study in the academic year 2019/2020 with the beginning of the study from the summer semester is 31st October 2019.

The applicants will be notified of the acceptance / rejection in writing within 30 days following the delivery of the application and of all the required documents at the latest.

The maximum number of students accepted for these study programmes for the academic year 2019/2020 is 10 for each field of study.

Mgr. et Mgr. Pavlína Springerová, Ph.D., v. r.
Dean of FF UHK