

FF UHK Dean's Decree No. 23/2019

Conditions of the admission procedure to doctoral studies for the academic year 2020/2021 in the study programme Political Science (specialization African Studies a Latin American Studies) and in the study programme Philosophy in the field of study Philosophy

This decree announces the admission procedure for the academic year 2020/2021 in

- the study programme P0312D200004 Political Science with specializations African Studies and Latin American Studies (daily form of study),
- the study programme P6101 Philosophy in the field of study Philosophy (daily form of study).

I. Conditions for admission

The condition for admission to study is the completion of university education with the master's degree and the fulfilment of conditions of the admission procedure as specified below.

Study programme P0312D200004 Political Science with specializations African Studies a Latin American Studies (daily form of study):

The condition for admission to the doctoral study is a successfully completed M.A. or M.Sc. degree within the study programme Political Science or International Territorial Studies. Alternatively, the applicants may be graduates of related or similar social or humanities-oriented study programmes provided that the admission requirements focusing on the demonstration of an adequate level of political and territorial knowledge and the capability of independent scientific activity are successfully met.

During the admission procedure, the applicant to study will have to prove not only sufficient knowledge and prerequisites for professional work, but also his/her language proficiency. The English language knowledge of a potential doctoral student must be at least on B2 level of the Common European Framework of Reference for Languages. The knowledge of other languages (especially Spanish, Portuguese and French) is of great advantage. The admission procedure also includes a presentation of the applicant's research project in the range of circa 3–5 standard pages

containing the specification of the topic and objectives of the work, its theoretical frame, methods of processing and a list of relevant literature concerning the given topic.

Only research projects complying with the research and territorial focus of the study on the African and Latin American area will be accepted.

The admission committee may evaluate the research project (PhD. thesis topic) and other submitted documents in the absence of the applicant. The admission committee evaluates particularly the quality of the research project, the qualifications of the applicant for scientific work as well as his/her language skills.

Study programme P6101 Philosophy, field of study Philosophy (daily form of study):

The condition for admission to the doctoral study is a successfully completed M.A. degree within the study programme Philosophy. Alternatively, the applicants may be graduates of related or similar social or humanities-oriented study programmes provided that the admission requirements focusing on the demonstration of an adequate level of philosophical knowledge and the capability of independent scientific activity are successfully met.

Within the admission procedure, the applicant will prove prerequisites for the doctoral study as well as the scientific work. The committee can require an entry interview, which will examine the applicant's language competences and his/her general knowledge of contemporary philosophy. The entry interview is usually conducted via Skype. The admission procedure will also include a presentation of the applicant's research project in the range of 3-5 standard pages containing the specification of the topic and the objectives of the work, its theoretical frame and a list of relevant literature concerning the given topic. The applicants are recommended to attend a tutorial with a potential supervisor of their intended PhD thesis prior to the interview.

The admission committee may evaluate the research project (PhD thesis topic) and other submitted documents in the absence of the applicant. The admission committee evaluates particularly the quality of the research project, the qualifications of the applicant for scientific work as well as his/her language skills.

II. Documents required for the admission procedure and the way of submitting an application

The applicant is obliged to fill in an application form and send it along with mandatory attachments electronically to the e-mail address: ff.internationaloffice@uhk.cz.

The application form as well as all the attachments are to be sent in the English language only.

In case the application form shows formal flaws or any of its attachments are missing, it will be returned for correction and completion. Unless the applicant removes the flaws by a specified deadline, he/she will not be accepted to study.

Mandatory attachments of the application are as follows:

- a completed application form for the individual fields of study available online at the address: www.uhk.cz

- a certified copy of the diploma / nostrification of the diploma (in exceptional cases in accordance with the completion of the master's degree it can be documented later),
- a structured CV,
- at least two letters of recommendation from the graduated university,
- the applicant's research project in the range of 3–5 standard pages containing the topic of the work, the specification of contents, theoretical framework, objectives, methods of processing and a list of relevant literature concerning the given topic,
- a confirmation of language proficiency (language certificates etc.),
- documents concerning possible publication activity.

III. The admission procedure and the decision about the admission to study

Submitted materials are assessed by a three-member admission committee. The head of the committee is the guarantor of the particular field of study. He/she will also appoint the remaining members of the admission committee. The admission committee may evaluate the application in the applicant's absence.

The admission committee passes the proposals for admission / non-admission on to the Dean, who will decide about the admission or non-admission of the applicant. After the announcement of the decision, the applicant can look into the file, or a copy of the file may be sent to him/her. In the case of non-admission, the applicants will be sent a detailed written justification and they will be instructed about the possibility of filing an appeal.

The fee for operations connected to the admission procedure has not been determined.

The accepted students are obliged to pay an annual tuition fee of 3,000 EUR in one instalment by 31st October 2020, or in two instalments of 1,500 EUR by 31st October 2020 and by 28th February 2021.

IV. Time schedule of admission procedures

The deadline for submitting applications to study in the academic year 2020/2021 with the beginning of the study from the winter semester is 30th April, 2020.

The deadline for submitting applications to study in the academic year 2020/2021 with the beginning of the study from the summer semester is 31st October, 2020.

The applicants will be notified of the admission / non-admission within 30 days following the delivery of the application and of all the required documents at the latest.

The maximum number of students admitted to these study fields and programmes for the academic year 2020/2021 is 10 for each study field or programme.

Mgr. Jan Prouza, Ph.D., m. p.
Dean of FF UHK