

FF UHK Dean's Decree No. 25/2019

Announcement of the Internal Grant Competition of projects supporting the pedagogical work of academic staff and students' creative work at the Philosophical Faculty of the University of Hradec Králové for 2020

I announce a competition for projects of the Internal Grant Competition to support the pedagogical work of academic staff and the profiling and innovation of study programmes at the level of subjects / courses and students' creative work aimed at innovation of educational activities at the Philosophical Faculty of the University of Hradec Králové. Internal grant competition is governed by the Vice-Rector's Guideline no. 2/2019.

The total grant allocated to the projects implemented in 2020 at the FF UHK is CZK 436 930.

1. The applicant of the Internal Grant Competition to support the pedagogical work of academic staff must be an employee of FF UHK.
2. Only projects that can be implemented in the calendar year 2020 are eligible.
3. The condition for accepting a project is to complete the Project Application Form
4. The following eligible costs may be claimed in the project:
 - Costs of the internship abroad (which may include: shadowing in teaching, research activities related to the assignment of this competition, establishing foreign cooperation, innovative approaches in teaching, study of foreign teaching approaches and materials).
 - Costs associated with expanding and innovation of teaching activities (e.g. providing practice, selective lectures, etc.).
 - Language course successfully completed by obtaining a certificate. The funding of this activity is subject to subsequent foreign language teaching.
 - Material expenses: textbooks, books, teaching materials, information resources, software, consulting services, material, etc.
 - Costs of active participation in domestic and foreign conferences, if their programme is related to the definition of this competition.
 - Services: translations, analyses, costs of publishing outputs, etc.

5. Only projects that are in consistence with the priority objectives of the Long-Term Plan of the Ministry of Education or the priorities of the long-term plan of the UHK will be supported. If the aim of the project is the innovation of courses/subjects, the project has to be also in accordance with the declared graduate profile of the given study programme, in particular with regard to the knowledge, skills and competences that the student actually acquires and which are relevant for his/her further employment.
6. The activities that are the subject of the project and for which the applicant asks for funds must not be financed from other sources.
7. The project solution will be closed with a final report, in which the applicant evaluates the project implementation in terms of factual and economic aspects. The fulfillment of the project objectives will be subsequently assessed by the evaluation committee.
8. Projects will be accepted by the Department of Science and Research of the Philosophical faculty of the UHK (Ing. Veronika Škodrnová, veronika.skodrnova@uhk.cz), in printed and electronic form until 24 January 2020.
9. Time schedule of the competition:
 - a) deadline for submission of projects: by 12:00 on 24 January 2020 at the latest,
 - b) deadline for the announcement of the ranking of projects: by 18 February 2020 at the latest;
 - c) requests for changes to the budget structure by 30 October 2020 at the latest;
 - d) conclusion of the economic requisites of the projects by 20 November 2020 at the latest;
 - e) deadline for submission of final reports and outputs by 9 December 2020 at the latest,
 - f) economical and factual evaluation of projects by evaluation board by December 31, 2020.
9. The evaluation board will be appointed by the Dean of the FF by 31 January 2020, a vice-dean will be commissioned as the chairman of the board.
10. The announcement of the project ranking will be posted on the official board of the FF UHK by 18 February 2020 at the latest.

Mgr. Jan Prouza, Ph.D., v. r.
Dean of FF UHK

Annex no. 1:

Application form

Annex no. 2:

[Vice-Rector's Guideline no. 2/2019](#): IRP 2020 Internal Grant Competition at the University of Hradec Králové