****

Annex no. 1 to FF UHK Dean´s Decree no. 25/2019

**Application**

**Internal grant competition to support the pedagogical work of academic and research employees at the University of Hradec Králové in 2020**

**1) Basic data:**

|  |  |
| --- | --- |
| **Applicant** |  |
| Applicant’s workplace |  |
| Applicant’s phone number and e-mail |  |
| **Co-applicant** |  |
| Co-applicant’s workplace |  |
| Co-applicant’s phone number and e-mail |  |
| **Project’s title (Czech)** |  |
| **Project’s title (English)** |  |
| Key words (Czech) |  |
| Key words (English) |  |

**2) Annotation:**

**3) Applicant’s team characterisation:**

**4) Aims of the research:**

**5) The research plan:**

**6) Controllable outputs / entered in OBD and RIV:**

**7) Contribution of the project to the development of the Faculty / UHK:**

**8) Target group of the project:**

**9) Project budget (non-investment costs only):**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Eligible cost items** | **Year 2020** | | | |
| **Planned** | | **Assigned** | |
|  | **Reward** | **Compulsory levies**  **34.4%** | **Reward** | **Compulsory**  **levies 34,4%** |
| **Total personnel costs** |  |  |  |  |
|  |  |  |  |  |
| Rewards |  |  |  |  |
| OON (contracts of employment) |  |  |  |  |
| **Total material costs** |  | |  | |
| Cost of acquisition of tangible or intangible assets |  | |  | |
| Other operating costs |  | |  | |
| **Services in total** |  | |  | |
| Services |  | |  | |
| **Travel expenses in total\*** |  | |  | |
| ***Foreign travel expenses*** |  | |  | |
| Travel expenses (to / from the place of stay) |  | |  | |
| Travel expenses at the place of stay |  | |  | |
| Subsistence expenses |  | |  | |
| Travel insurance (44 CZK / day Europe, 85 CZK / day world) |  | |  | |
| Accommodation |  | |  | |
| Secondary travel expenses\*\* |  | |  | |
| ***Domestic travel expenses*** |  | |  | |
| Travel expenses |  | |  | |
| Subsistence expenses |  | |  | |
| Accommodation |  | |  | |
| Secondary travel expenses \*\* |  | |  | |
| **Total funds requested** |  | |  | |

\* travel costs up to the amount of public transport costs can be charged as a standard; costs related to other forms of transport may be claimed only in well-founded cases

\*\*e.g. conference fees, museum entries, libraries

|  |  |
| --- | --- |
| **Application for an extraordinary scholarship to support students of FF UHK according to the Decree of the Dean of the FF UHK No. 19/2018 in the amount of:** |  |

**10) Rationale and detailed specification of funds requested:**

Personnel costs:

Material costs:

Services:

Travel expenses:

In Hradec Králové on …………………… signature………………………………

By signing the above, I commit myself to the proper implementation of the project, for whose results I am fully responsible, and at the same time I confirm that the subject of the project is not supported from other financial sources.