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**Attachment No. 1: Application of the student for the grant of the scholarship for the support of students´ club activity**

**Applicant´s first name and surname:**

**Study programme, or as the case may be the field of study:**

**Identification number:**

**Name of the student club:**

**Proposal for the use of the financial means:**

Date, signature:

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**Opinion of the head of the department/institute:**

□ I recommend the grant of the scholarship in the total of ………………………… CZK

□ I do not recommend the grant of the scholarship – justification:

Date, signature

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**Opinion of the Vice Dean for Study Affairs and Educational Activity:**

□ I recommend the grant of the scholarship in the total of ………………………… CZK

□ I do not recommend the grant of the scholarship – justification:

Date, signature

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**Decision of the Dean:**

□ I agree with the grant of the scholarship in the total of …………………………. CZK

□ I do not agree with the grant of the scholarship in the total of ……………………… CZK – justification:

Date, signature

**Note of the Study Department:**

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**Attachment No. 2: Application of the student for the grant of the scholarship for the support of completing an internationally valid language examination**

**Applicant´s first name and surname:**

**Study programme, or as the case may be the field of study:**

**Identification number:**

**Justification of the application**:

Obligatory attachments:

* a document certifying the completion of a relevant internationally valid language examination (copy of the certificate)
* a certificate documenting the sum of the paid financial means (copy)

Date, signature:

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**Opinion of the head of the department/institute:**

□ I recommend the grant of the scholarship in the total of ………………………… CZK

□ I do not recommend the grant of the scholarship – justification:

Date, signature

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**Opinion of the Vice Dean for Study Affairs and Educational Activity:**

□ I recommend the grant of the scholarship in the total of ………………………… CZK

□ I do not recommend the grant of the scholarship – justification:

Date, signature

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**Decision of the Dean:**

□ I agree with the grant of the scholarship in the total of …………………………. CZK

□ I do not agree with the grant of the scholarship in the total of – justification:

Date, signature

**Note of the Study Department:**

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**Attachment No. 3: Application of the student for the grant of the scholarship for the promotion of domestic individual practices**

I apply for the grant of the scholarship for the promotion of domestic individual practices.

**Applicant´s first name and surname:**

**Study programme, or as the case may be the field of study:**

**Identification number:**

**Justification of the application:**

 **The total of financial means of the practice (accommodation, fare):**

Obligatory attachments:

* a document certifying the completion of the practice
* the student´s final report
* a certificate documenting the sum of costs of the practice

Date, signature

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**Opinion of the head of the department/institute:**

□ I recommend the grant of the scholarship in the total of ………………………… CZK

□ I do not recommend the grant of the scholarship – justification:

Date, signature

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**Opinion of the Vice Dean for Study Affairs and Educational Activity:**

□ I recommend the grant of the scholarship in the total of ………………………… CZK

□ I do not recommend the grant of the scholarship – justification:

Date, signature

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**Decision of the Dean:**

□ I agree with the grant of the scholarship in the total of.…………………………. CZK

□ I do not agree with the grant of the scholarship in the total of – justification:

Date, signature

**Note of the Study Department:**

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**Attachment No. 4: Proposal for the realization of a specialized excursion and the grant of the scholarship for the participation in a specialized excursion**

**Part I: Proposal for the realization of the excursion**

**Proposer´s first name and surname (specialized guarantor of the excursion):**

**Department:**

**Subject including the excursion:**

**Date and duration of the excursion, place of the excursion:**

**Contents of the excursion:**

**Justification of the excursion and its links to the subject:**

**Expected total of costs per one student:**

**Expected number of participants (students):**

Date, signature

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**Opinion of the head of the department/institute: (if the head is not the specialized guarantor of the excursion):**

□ I agree with the realization of the excursion and with the scholarship support for the participants

□ I do not agree with the realization of the excursion and I do not recommend the scholarship support for participants – justification:

Date, signature

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**Opinion of the Vice Dean for Study Affairs and Educational Activity:**

□ I agree with the realization of the excursion with the scholarship support for the participants

□ I do not agree with the realization of the excursion and I do not recommend the scholarship support for the participants – justification:

Date, signature

**----------------------------------------------------------------------------------------------------------------------------------------------**

**Opinion of the Vice Dean for Foreign and External Relations (only in the case of foreign excursions):**

□ I agree with the realization of the excursion and with the scholarship support for the participants

□ I do not agree with the realization of the excursion and I do not recommend the scholarship support for the participants – justification:

Date, signature

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**Decision of the Dean:**

□ I agree with the realization of the excursion and scholarship support for the participants

□ I do not agree with the realization of the excursion and scholarship support for the participants – justification:

Date, signature

**Part II: Proposal for the grant of the scholarship for the participation in a specialized excursion**

**The submitted proposal for the grant of the scholarship must include Part I – i.e. the approved proposal for the realization of the excursion.**

**Proposer´s first name and surname (specialized guarantor of the excursion):**

**Department:**

I propose to pay the scholarship for the participation in a specialized excursion in the total of …………….. CZK per each participant.

Justification of the sum of the scholarship:

**List of students who participated in the excursion:** first name, surname, study programme, or as the case may be the field of study, identification number

Obligatory attachments:

* attendance list from the excursion
* report from the excursion

Recommended attachment:

* photographs from the excursion

Date, signature

**----------------------------------------------------------------------------------------------------------------------------------------------**

**Opinion of the head of the department/institute: (if the head is not the proposer):**

□ I recommend the grant of the scholarship in the total of ………………………… CZK

□ I do not recommend the grant of the scholarship – justification:

Date, signature

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**Opinion of the Vice Dean for Study Affairs and Educational Activity:**

□ I recommend the grant of the scholarship in the total of ………………………… CZK

□ I do not recommend the grant of the scholarship – justification:

Date, signature

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**Decision of the Dean:**

□ I agree with the grant of the scholarship in the total of…………………………. CZK

□ I do not agree with the grant of the scholarship in the total of – justification:

Date, signature

**Note of the Study Department:**

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**Attachment No. 5: Proposal for the grant of the scholarship for representing the faculty in a specialized competition/for appearing at a specialized conference**

**Proposer´s first name and surname:**

**Department**:

I propose the grant of the scholarship for representing the faculty in a specialized competition/for appearing in a specialized conference

**First name and surname of the student:**

**Study programme, or as the case may be the field of study:**

**Identification number**:

**Information about the specialized competition/conference (date, venue, significance for the studied field of study):**

**Placement of the student (in case of competitions):**

**The proposed total of the scholarship and the justification (incl. the participation costs of the student that have not been reimbursed from any other sources):**

Date, signature

**----------------------------------------------------------------------------------------------------------------------------------------------**

**Opinion of the head of the department/institute: (if the head is not the proposer):**

□ I recommend the grant of the scholarship in the total of ………………………… CZK

□ I do not recommend the grant of the scholarship – justification:

Date, signature

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**Opinion of the Vice Dean for Study Affairs and Educational Activity:**

□ I recommend the grant of the scholarship in the total of ………………………… CZK

□ I do not recommend the grant of the scholarship – justification:

Date, signature

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**Decision of the Dean:**

□ I agree with the grant of the scholarship in the total of…………………………. CZK

□ I do not agree with the grant of the scholarship – justification:

Date, signature

**Note of the Study Department:**

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**Attachment No. 6: Proposal for the grant of the scholarship for representing the faculty in terms of promotional activities**

**Proposer´s first name and surname (worker of the Department for External Relations or of the Department of Foreign Affairs):**

I propose the grant of the scholarship for representing the faculty within promotional activities. Source of financing:

**Information about the event (name, date, venue):**

**Students:**

First name and surname, study programme, or as the case may be the field of study, identification number, work contents, proposed sum, justification see above

Date, signature

**Decision of the Dean:**

□ I agree with the grant of the scholarship in the given total

□ I do not agree with the grant of the scholarship in the total of – justification:

Date, signature

**Note of the Study Department:**

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**Attachment No. 7: Proposal for the involvement of student scientific force and the proposal for the grant of the scholarship**

**Part I: Proposal for the involvement of student scientific force**

**Proposer´s first name and surname (academic worker), department:**

**Student:** first name and surname, study programme, or as the case may be the field of study, identification number

Specification of the student´s activity:

Duration of the student´s involvement (1–4 months):

Date, signature of the proposer:

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**Opinion of the head of the department/institute: (if the head is not the proposer):**

□ I recommend the student´s involvement as ASF

□ I do not recommend the student´s involvement as ASF – justification:

Date, signature

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**Opinion of the Vice Dean for Science and Research:**

□ I recommend the student´s involvement as ASF

□ I do not recommend the student´s involvement as ASF – justification:

Date, signature

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**Decision of the Dean:**

□ I agree with the student´s involvement as ASF

□ I do not agree with the student´s involvement as ASF – justification:

Date, signature

**Part II: Proposal for the grant of the scholarship
The submitted proposal for the grant of the scholarship must include Part I – i.e. the approved involvement of the student as ASF.**

**Proposer´s first name and surname (academic worker):**

**Student:** first name and surname, study programme and the field of study, identification number

 **Proposed total of the scholarship:**

□ 2,000 CZK (the student was involved for one month and carried out the ASF activity in the extent of 20 hours);

□ 4,000 CZK (the student was involved for two months and carried out the ASF activity in the extent of 40 hours);

□ 6,000 CZK (the student was involved for three months and carried out the ASF activity in the extent of 60 hours);

□ 8,000 CZK (the student was involved for four months and carried out the ASF activity in the extent of 80 hours);

With my signature, I confirm that the student has met the conditions for the grant of the scholarship in the given total.

Date, place, proposer´s signature:

**Opinion of the head of the department/institute (if the head is not the proposer):**

□ I recommend the grant of the scholarship in the total of………………. CZK

□ I do not recommend the grant of the scholarship – justification:

Date, signature

**Opinion of the Vice Dean for Science and Research:**

□ I recommend the grant of the scholarship in the total of ……………. CZK

□ I do not recommend the grant of the scholarship – justification:

Date, signature

**Decision of the Dean:**

□ I agree with the grant of the scholarship in the total of…………………………. CZK

□ I do not agree with the grant of the scholarship in the total of – justification:

Date, signature

**Note of the Study Department:**