

INFORMATION FOR SUMMER SCHOOL STUDENTS ACCOMMODATED IN UHK HALLS OF RESIDENCE

Halls of Residence address: [Palachova 1129](#), Hradec Králové 500 12, Czech Republic

Arrival / CHECK-IN at the reception (open nonstop):

1. Personal identification and [accommodation contract](#) signature
2. Foreign police form completion and submission
3. Payment of accommodation deposit - CZK 2,000 - we accept payment in cash only in CZK or by credit card, payment of the deposit is required immediately upon arrival
4. Room keys handover/refundable deposit of CZK 100 to the card from the entrance door (more information will be provided later)

During your stay:

Accommodation

The **students' rights and obligations** are posted in individual apartments and the students are obliged to get familiar with them. Violation of the accommodation rules (e.g. changing beds/rooms without consent of the Halls of Residence management, violating the night quiet time rule, smoking in the rooms, etc.) may be penalised and, if done repeatedly, it can lead to termination of the accommodation.

The apartments consist of **two rooms** (either triple or double bed, single rooms are not available in the period of summer schools), a shared **kitchen** and **social facilities**. Allocation of students to the rooms is a responsibility of the Halls of Residence accommodation office (for summer school students will be available double and triple bed rooms). The rooms are equipped with both **internet wire connection** sockets, and **wi-fi connection**. Each apartment has an internal **telephone set** that can be used to communicate with the reception (**ext. 6000**) and individual workplaces of the Halls of Residence and UHK.

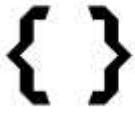
During the summer months (July and August) the operating hours of the reception are limited. The reception's opening hours will be posted at the entrance door of the reception and an information e-mail will also be sent to the students.

Amenities

- Kitchen equipment: **Double plate cooker/hob, fridge with freezer and food cabinet**.
The kitchen is **NOT equipped** with dishes, kettle, microwave or kitchen utensils
- We provide bed sheets to all students free of charge upon arrival (included in the price of accommodation).
- Summer school participants bring their own towels, bath towels and personal hygiene products.

Students may use the following dormitory services available at the reception desk:

- Set of dishes for rent CZK 5/day (at the reception) - a limited number of sets available
- Rental of other items (iron, drying rack, vacuum cleaner, hair dryer, etc. see [Price List](#))
- Use of the [laundry and drying room](#) (basement of block E), CZK 50 for the first 2 hours (and then CZK 25 for each additional hour). There are 4 washing machines and 3 dryers available in entrance E



- Use of the [study room](#) and [social room](#) in the basement of block A (free)
- Use of the [gym](#) in the basement of block F - *the use of these premises will be specified at the time of the summer school with regard to the planned reconstruction of the block F*

Important contacts:

Reception: +420 493 336 000

Accommodation office: +420 493 332 886

Halls of Residence Office: +420 493 336 003

Halls of Residence Manager: +420 493 336 103

e-mail: koleje@uhk.cz

UHK coordinator: pavla.holubova@uhk.cz

Physician: Dr. Petra Hošková, address: Na Kotli 1147/5, 500 09 Hradec Králové, phone.: +420 495 263 067

Emergency: 112

Facilities nearby

There is a supermarket Albert near the Halls of Residence of UHK, where you can buy food and drugstore goods. The Futurum shopping mall is located at a distance of approx. 1.1 km (about 15 min. walking distance).

Public transport

Bus station with bus connection to UHK Campus: 23, 24 (see the map [here](#)).

Departure / CHECK-OUT:

1. At the day of departure, all students must obtain a cleaning certificate from the cleaning lady of the relevant block (see the attached layout) in the morning between 7:00 and 8:00 a.m. If the student is leaving on weekend, he/she must obtain the cleaning certificate on Friday.
2. To leave the Halls of Residence by 2:00 p.m.
3. CHECK-OUT at the reception: The student hands over the room keys and [Cleaning Certificate](#) to the receptionist (without a cleaning certificate, the deposit will not be returned to the student. The deposit is paid back in cash.)

