

Internationalization of the Hradec Králové University Environment

Article 1

Preamble

The University of Hradec Králové aspires to be a recognised higher education institution not only in the Czech Republic, but also in Europe and worldwide. Foreign students and employees are an essential part of the university's academic community. It is, therefore, essential that the environment and internal processes of the university are adequately prepared for their active role in the academic community and enable their integration into university life so that they can be full participants.

Within its Strategic Plan 2021+, the UHK has formulated its vision as an effort to become a fully internationalized institution developing its potential in the field of international education and scientific cooperation. For the next period, the UHK aims to build a well-functioning bilingual system at the UHK which will enable foreign employees and students to make full use of the UHK facilities and to communicate within them (UHK Internationalization Strategy 2021+, Priority I, Objective 2).

Article 2

Areas of Development and Support for the Internationalization of the Environment

The aim of this Rector's Decree is to support, at the level of the University and its units, the following main priorities of the internationalization of the environment and the processes related to them at the UHK:

- For the successful integration of foreign students and staff into the academic community, it is essential to ensure and support communication at the university not only in Czech but also in English. Attention should, therefore, be paid to the readiness of the use of the English language at university and faculty workplaces by all employees with regard to their job position. The development of language competences and skills should be promoted both in the area of career development of employees and in the area of offering learning opportunities and informal activities for learners. The University also wants to

support the offer of Czech language courses for foreign employees and students.

- In its strategy, the University of Hradec Králové emphasizes respect for diversity, including linguistic and cultural diversity. Therefore, it also perceives the need to develop the skills of students and employees in the field of intercultural competences. It will, therefore, endeavour to integrate this area into the system of training activities offered to members of the academic community and the university's administrative and technical staff.
- In order to integrate fully foreign students and employees into the university environment, it is necessary to provide them with access to all relevant documents, supporting information and materials of the university also in English. The University and all its units will, therefore, ensure that such documents, supporting information and materials are systematically made available in English in addition to the Czech language.
- An essential part of the bilingualism of the university environment is also the setting up of internal communication and the transmission of information in English wherever it is relevant. Therefore, university departments will ensure that if news, updates or discussions in a particular area also concern foreign staff or students, they will also be provided and communicated in English.
- Ensuring a bilingual setting of the UHK infrastructure is also of great importance in the internationalization of the UHK environment. Within this priority, attention will be paid to ensuring that buildings, systems, manuals or other components of the UHK infrastructure are also prepared in English and are thus accessible not only to foreign students and employees, but also to other potential foreign users. It is essential to make the English version available for relevant existing and new UHK systems.
- Regular updating of the English version of the website is also part of the priorities of the internationalization of the University of Hradec Králové environment. It will enable the availability of information not only for existing foreign employees and students but also for other potential foreign applicants for study or employment at the UHK.
- The University of Hradec Králové also wants to open its positions to foreign job seekers to the maximum extent possible. Relevant selection procedures will, therefore, be offered to foreign applicants, will be published in English and will be conducted in both Czech and English if necessary.

- The UHK is ready to pay intensive attention to the systematic development of study opportunities for foreign applicants. It will, therefore, support the development, innovation and optimization of study programmes in foreign languages as well as double degree, joint degree and multiple degree programmes.
- The university will also strive to develop a range of leisure, cultural, sporting and other activities that will be accessible to international students and staff. It will also support activities that connect the community of domestic and international students and staff and various other opportunities for “internationalization at home”.

Article 3

Final Provisions

This Decree shall enter into force and effect on the date of signature.

In Hradec Králové, 12 September 2022

Prof. Ing. Kamil Kuča, Ph.D.
Rector