

# Use of Digital ID Card at the UHK

## I. Introductory provisions

- 1) With regard to Section 9a et seq. of Act No. 12/2020 Sb, on the right to digital services and on changes of certain acts, as amended, in the exercise of competence of the University of Hradec Králové in which it is necessary or desirable to prove the identity of a person, the staff of the UHK are obliged to accept the presentation of a digital copy of a card which is a public document (hereinafter referred to as the “*Digital ID Card*”). This does not apply if such card is issued in electronic form.
- 2) The preceding paragraph is without prejudice to the obligation of the student to have, according to the Rector's Decree on student and employee ID cards, a valid UHK student ID card in the form of an identification chip card or its electronic version which is the primary means of proving identity within the scope of the UHK.

## II. Conditions of use of the digital ID card

- 1) The digital ID card may only be used by a person who holds the card (hereinafter referred to as the “*Presenter*”). The Presenter proves his/her identity with the digital ID card via the mobile application for proving.
- 2) The UHK employee who verifies the identity (hereinafter referred to as the “*Verifier*”) displays the digital ID card via the electronic verification application.
- 3) Identity can only be proven by the digital ID card in the simultaneous physical presence of the Presenter and Verifier.

## III. Means of verification

- 1) The identity verification application is a mobile application or a web reader issued and guaranteed by the state authority (the issuer of the digital ID card).
- 2) The units and their individual worksites provide for authorized use of the mobile application and web reader in cooperation with the Department of Information Technology Services. The Verifiers may use the web reader or mobile application for authentication.

- 3) The UHK will provide relevant departments and staff with a personal computer/laptop or mobile devices for the mobile application use. In exceptional cases, particularly where no device is available, a person's identity may be verified using a mobile application installed on the employee's personal mobile device, if the employee agrees to this. In this case, the Verifier must log in and authenticate under the University login assigned to him/her.

#### **IV. Managing user accounts and access**

User accounts and identity authentication access are managed by the Department of Information Technology Services. The units and their individual worksites are required to report any changes, including addition or deletion and removal of access to an employee, to the Department of Information Technology Services without delay.

#### **V. Final Provisions**

This Decree enters into force on the date of signature and takes effect on 1 January 2025.

In Hradec Králové on 20 December 2024

Assoc. prof. RNDr. Jan Kříž, Ph.D.  
*Rector*